

Draft - Minutes

Kingston Fire District
Board of Wardens Meeting
24 July 2014

Present: Wardens Donald Cobb, Sandra Koerner, Elizabeth McNab, Vincent Rose, Ina Sciabarrasi. Also, present were, Tax Collector Linda Mendillo, Treasurer Carleen Lefebvre, Stephen Baker - Director of Public Safety & Emergency Management URI Chief Nathan Barrington, DC Christopher DeGrave, (arrived at 7:00 p.m.) FF Andrew Kyhos (arrived at 7:00 p.m.) and District Manager Jodi Hall.

Absent: DC Thomas Reed

Call to Order: President Cobb called the Board of Wardens Meeting to order at 6:34 p.m.

Information/Comments/Questions from the Public: There were no questions or comments from the public.

Approval of Minutes:

Motion: Rose made and McNab seconded a motion to accept Minutes from the Wardens Meeting on 06/24/14.

The minutes were reviewed. There were no further questions.

The motion passed unanimously.

Tax Collector's Report:

Motion: Koerner made and Sciabarrasi seconded a motion to accept the Tax Collector's Report.

Mendillo presented the Tax Collector's Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

- **Set tax rate for 2014** – Mendillo and Hall explained that due to the conversion to the new tax software the information was not available yet to set the tax rate. No motion was made.

URI Report:

Motion: Koerner made and Sciabarrasi seconded a motion to accept the URI Report.

Baker presented the URI Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Chiefs' Report:

Motion: McNab made and Rose seconded a motion to accept the Chiefs' Reports.

Barrington presented his report and DC Reed's report, as Reed was not present but did provide a written report. DeGrave presented his report. The Board reviewed the reports. Along with the written reports the Board was informed that as of August 4, 2014 Chief Perry of the Union Fire District will no longer be Chief and DC Jack Carney will become Chief of the Union Fire District. There will be a generator put at Tefft Hill, this will be done in conjunction with the Kingston Water District and Union Fire District. We will be going through Connecticut to

get our Hazmat Ops training done at no cost as it is covered by Federal money. DeGrave has been working with URI for an internship program and that is going very well.

The motion passed unanimously.

Treasurer's Report:

Motion: Koerner made and Rose seconded a motion to accept the Treasurer's Report.

Lefebvre presented the Treasurer's Report. The Board reviewed the report. There was no further discussion or questions.

The motion passed unanimously.

Finance Committee up-date/report: There was no update.

Next meetings:

- August 28, 2014 at 9:00 a.m.
- October 23, 2014 at 9:00 a.m.

Promotions to Firefighter: DeGrave introduced Andrew Kyhos to be promoted to Firefighter. Kyhos went through his probationary period while still in High School, he graduated in June, working part-time and also completing an Eagle Scout program. He and the other newest members are also currently enrolled in an EMT class that will be completed in the middle of August. The Board congratulated Kyhos on a job well done and thanked him for his dedication and service.

New Business:

- **Policies to review for Posting:** There were no policies to review for posting. No motions were made.
- **SOGs to review:** There were no SOGs to review.
- **Policies to approve/adopt:** There were no policies to approve/adopt. No motions made.

Old Business:

Appointment of Chiefs:

Motion: Rose made and Sciabarrasi seconded a motion to re-appoint for FYE 2015 Chief Barrington, Deputy Chief Reed and Deputy Chief DeGrave.

Barrington recommended that Deputy Chief Reed and Deputy Chief DeGrave be re-appointed for FYE 2015. There was no further discussion or questions.

The motion passed unanimously.

Communications: There were no communications. No motions were made.

Information: Hall reminded the Board that the annual Audit will be going on during the first week of September. No motions were made.

Next Meetings:

- August 28, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

- September 25, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- October 23, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- November 13, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting
- December 11, 2014 at 6:30 PM at the KFD Station – Monthly Wardens Meeting

Adjournment:

Motion: Rose made and McNab seconded a motion to adjourn the meeting.

The meeting was adjourned at 7:35 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager

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